

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session on the 6<sup>th</sup> of August 2020 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’ Neal & Mrs. Shorter  
Absent: None

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Aug, Mr. Penney & Mr. Clemmons

PLEDGE OF ALLEGIANCE – Jerrilynn Gundrum

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

20-74 EMPLOYMENT – Mr. Martin

MOTION – Moved by Mrs. O’Neal to approve the following:

A. Personnel – Professional

1. Employment

- a. Taylor Karam, Creekside, 6<sup>th</sup> grade  
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)
- b. Kevin McCune, East, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)
- c. Extracurriculars 2020-2021

**District**

Pam Buehler, Department Head Nurses, 50%  
Nina Rose, Department Head Nurses, 50%  
Mike Holz, Orff Ensemble Director, 50%  
James Ledbetter, Chamber Society Advisor  
Trisha Lutterbie, Performing Arts Center Manager  
Brenda Stieger, Sports Information Director  
Edward Wooten, Orff Ensemble Director, 50%

**Senior High**

Lori Baird, Junior Class Sponsor  
Megan Bauer, Department Head Special Ed. 9-12  
Jill Betscher, Graphic Designer, FB/Track  
Mark Braam, Academic Team Advisor  
Mark Braam, School Paper (Warrior), 50%  
Heather Braun, Department Head Academic Guidance 9-12

Ricardo Calles, Assistant Coach, Cross Country  
Jennifer Carroll, TREE Club Advisor  
Terell Davis, Assistant Coach, Boys Basketball  
Greg Dodge, Chess Team Coach  
Greg Dodge, German Club  
Jacob Fields, Marching Band Associate Director  
Jacob Fields, Pep Band, 50%  
Emily Flaig, Cheer Coach, FB, Varsity  
Emily Flaig, Cheer Coach, BB, Varsity  
Kylie Frank, French Club, 50%  
Karen Frey, Junior Class Sponsor  
Andrea Gemperle, Assistant Coach, Cross Country  
Andrew Guenther, Indian Spirit Sponsor  
Jennifer Guenther, Creative Writing Club Sponsor  
Macy Hamblin, Assistant Coach Girls Soccer  
Joel Hippert, Assistant, Varsity FB, 75%  
Joel Hippert, Assistant, Sophomore FB, 20%  
Rodney Hubbard, Department Head Special Areas  
Ta'Vonna Ishmon, ACT-SO Sponsor  
Dan Jacobs, Junior State of America Advisor  
Cindy Jones, Department Head Foreign Language  
Linda Kessler, Head Coach, Girls Golf  
Julie Klint, Sophomore Class Sponsor  
Jason Krause, Head Coach Varsity Football  
Justin Langhammer, Assistant Coach Girls Soccer  
James Ledbetter, Pit Orchestra Director Musical  
Susan Lindberg, Department Head Special Ed. 9-12  
Trisha Lutterbie, Interalliance Club Advisor  
Trisha Lutterbie, Technical Director, Electronic, 50%  
Dawn Mann, Department Head Science  
Michael Massie, Drama Director Associate  
Michael Massie, Student Government Advisor  
Braden McGonigle, Assistant Varsity FB, 35%  
Braden McGonigle, Assistant Sophomore, 28%  
Whitney McKee, American Sign Language Club Advisor  
Mark Mercer, Tri-M Advisor  
Mindy Montgomery, Annual Yearbook  
Carol Nance, Brothers and Sisters United Director  
Patrick O'Leary, Head Coach Girls Soccer  
Deanna Owens, Dance Team Coach  
Deanna Owens, Department Head Academic Guidance 9-12  
David Pierce, Head Coach, Cross Country  
Mindy Reed, French Club, 50%  
Mindy Reed, Thespian Society  
Matt Reisner, Department Head Social Studies  
Nina Rose, S.A.D.D. Sponsor  
Taryn Ruberg, Reserve Coach, Girls Golf  
Michael Sedziol, Assistant Coach, Boys Soccer

Corey Simmins, Department Head English  
Corey Simmins, National Honor Society Advisor  
Corey Simmins, Peer Tutoring Coordinator  
Jeff Sims, Athletic Director, Assistant  
Tyler Smith, Assistant, Varsity FB, 75%  
Tyler Smith, Assistant, Sophomore FB, 30%  
Kim Snider, Department Head Math  
John Stewart, Assistant, Varsity FB, 35%  
John Stewart, Assistant, Sophomore, FB, 28%  
Ann Swigart, Senior Class Sponsor  
Leigh Terry, Assistant Coach Girls Soccer  
Tricia Thatcher, Annual Yearbook  
Tricia Thatcher, National Art Honor Society, 50%  
Alysia Totten, School Paper (Warrior), 50%  
Matt Tyla, Assistant, Varsity FB, 35%  
Matt Tyla, Assistant, Sophomore FB, 30%  
Amanda Vance, Sophomore Class Sponsor  
Bryan Walters, Academic Team Advisor  
Erica Wessler, Interact Club Sponsor  
Julie Wienczek, Activities Director  
Julie Wienczek, Senior Class Sponsor  
Jill Wilhelm, Department Head Music  
Jill Wilhelm, Marching Band Co-Director  
Jill Wilhelm, Tri-M Advisor  
Doris Williams, National Art Honor Society, 50%  
Erin Williams, Pep Band, 50%  
Katherine Youngkin, Asian American Association Advisor

**Freshman**

Blayke Berkemeier, Football Coach, 80%  
Kyle Bolser, Coach, Boys Soccer  
Becky Doak, Hope Squad Advisor  
Kelly Dziech, Department Head English  
Jackie Feist, Class Sponsor  
Jackie Feist, Yearbook Advisor  
Jackie Feist, Auditorium Manager, 50%  
Jacob Fields, Jazz Band Director  
Kevin Flaig, Football Coach, 80%  
Michaela Gibbs, Class Sponsor  
Kris Hensley, Auditorium Manager, 50%  
Aaron Horne, Department Head Math  
Mark Jarvis, Coach Girls Volleyball  
Colleen Larbes, Department Head Special Areas  
Darren Ling, Symphonic Winds Director  
Allison Loges, Department Head Social Studies  
Caryn May, Department Head Special Education  
Braden McGonigle, Assistant Coach FB, 10%  
Jessica Smith, Department Head Science

Jessica Smith, Hope Squad Advisor  
Tyler Smith, Assistant Coach FB, 10%  
John Stewart, Assistant Coach FB, 10%  
Brooke Wray, Yearbook Advisor

**Middle – Middle Creekside and Middle Crossroads combined**

Jenn Crawley, Coach, Cross Country  
Michelle Edwards, 7<sup>th</sup>/8<sup>th</sup> Girls Tennis  
Aaron McKenzie, 7<sup>th</sup>/8<sup>th</sup> Football  
Nick Meiners, 7<sup>th</sup>/8<sup>th</sup> Football  
Brandon Mitchell, 7<sup>th</sup>/8<sup>th</sup> Football  
Nichole Tock, Coach, Cross Country

**Middle – Creekside Middle**

Dan Beck, Department Head Math Gr 8  
Courtney Brinker, Department Head Integrated Language Arts Gr 8  
Courtney Brinker, Student Council 8<sup>th</sup>  
Jennifer Brown, Department Head Math Gr 7  
Suzanne Conrad, Department Head Special Areas  
Adam Crosby, Yearbook, 8<sup>th</sup>  
Terell Davis, Athletic Director, 7<sup>th</sup>/8<sup>th</sup>  
Michael Day, Harry Potter Club Advisor  
Zach Downey, Department Head Social Studies Gr 6  
Amy Hippert, Athletic Director, Assistant  
Amy Hippert, Department Head Special Education Gr 7  
Matthew Kirkendall, Select Orchestra Director  
Thomas Knueven, Jazz Band Co-Director  
Thomas Knueven, Select Band Co-Director  
Matthew Kollstedt, Department Head Science Gr 6  
Jennifer Krause, Department Head Special Education Gr 6  
Haley Lewis, National Junior Honor Society Advisor, 50%  
Natalie Loy, Youth Coalition Advisor, 50%  
Ian Lubbers, Chess Club  
Nora Miller, Department Head Science Gr 7  
Kate Motsinger, Department Head Math Gr 6  
Kate Motsinger, Student Council 6<sup>th</sup>  
Jennifer Painter, Cheerleading Coach, 7<sup>th</sup>/8<sup>th</sup> FB  
Alissa Seiter, Hope Squad Advisor  
Shelby Stearns, Lego Robotics Supervisor, 50%  
Holly Stout, Hope Squad Advisor  
Holly Stout, Lego Robotics Supervisor, 50%  
Holly Stout, Yearbook, 8<sup>th</sup>  
Nichole Tock, Intramural Track 6<sup>th</sup>  
Maddie Wessel, Jazz Band Co-Director  
Maddie Wessel, Select Band Co-Director  
Angie White, Department Head Special Education Gr 8  
Lisa Whited, Department Head Social Studies Gr 7  
Mari Wilkerson, Select Choir Director

**Middle – Crossroads Middle**

Jennifer Brown, Student Council 7th  
Allison Cline, Department Head Science Gr 8  
Allison Cline, National Junior Honor Society Advisor  
Judy Darwish, Student Council 8<sup>th</sup>  
Judy Darwish, Youth Coalition Advisor  
Matt DiPietro, Department Head Science Gr 7  
Katie Donohoue, Department Head Special Education Gr 7  
Jessica Dukes, Hope Squad Advisor, 2/3  
Molly English, 7<sup>th</sup>/8<sup>th</sup> Volleyball  
Kevin Fletcher, Athletic Director 7<sup>th</sup>/8<sup>th</sup>  
Lisa Gundler, Intramural Director, 6<sup>th</sup>  
Kim Hall, Department Head Science Gr 6  
Jim Hauser, Department Head Social Studies Gr8  
Anthony Hibbard, Athletic Director, Assistant  
Anthony Hibbard, Chess Club  
Terri Hibbard, Department Head Integrated Language Arts Gr 7  
Terri Hibbard, Leadership Weekend Coordinator  
Lynn Hillman, Department Head Math Gr 8  
Ryan Huff, Department Head Special Education Gr 6  
Sandy Lang, Hope Squad Advisor, 2/3  
Leasa Larson, Select Orchestra Director  
James Madden, Department Head Math Gr 6  
Mischell Mueller, Department Head Integrated Language Arts Gr 6  
Mischell Mueller, Student Council 6th  
Michelle Osborne, Hope Squad Advisor, 2/3  
Jennifer Painter, Cheerleading Coach, 7<sup>th</sup>/8<sup>th</sup> FB  
Ritch Parrish, Department Head Integrated Language Arts Gr 8  
Wendy Phair, Department Head Social Studies Gr 6  
Kara Ravancho, Department Head Special Education Gr 8  
Timothy Sheehy, Department Head Math Gr 7  
Chris Stover, Jazz Band Co-Director  
Chris Stover, Select Band Co-Director  
Steve Tumbleson, Department Head Special Areas  
Steve Tumbleson, Jazz Band Co-Director  
Steve Tumbleson, Select Band Co-Director  
Kelly Walker, Drama Club Director  
Kelly Walker, Select Choir Director

**Central Elementary**

Michele Campbell, Elem. Drama Club Advisor, 50%  
Andrea Gemperle, Unit Leader Gr 4  
Elizabeth Houchens, Elem. Drama Club Advisor, 50%  
Erin Knox, Safety Patrol  
Ann Mack, Unit Leader Gr 5, Central  
Katrina McVey, Elementary Wellness Coordinator  
Elizabeth Meier, Unit Leader Preschool/Kindergarten

Maria Post, Unit Leader Gr 3  
Gary Smith, Intramurals  
Leigh Terry, Student Council Sponsor  
Leigh Terry, Unit Leader Special Education  
Carrie Tolford, Unit Leader Gr 1  
Edward Wooten, Elem. Select Choir Director

**Compass Elementary**

Amanda Barnette, Unit Leader Gr 1  
Janet Cappola, Elementary Wellness Coordinator  
Chelsea Cavender, Elem. Drama Club Advisor  
Kristi Covert, Unit Leader Gr 2  
Lisa Gundler, Intramurals  
Cathy Henson, STEM Club Advisor  
Cathy Henson, Talent Show Coordinator  
Michelle Hilbert, Unit Leader Gr 4  
Tiffany Mason, Unit Leader Special Education  
Latrice Watkins, Safety Patrol  
Erin Williams, Elem. Select Choir Director  
Heather Wright, Unit Leader Gr 5  
Kendra Zoller, Unit Leader Special Areas

**East Elementary**

Allison Collins, Unit Leader Gr 5  
Melissa Hulley, Student Council Sponsor, 50%  
Stephanie Lymangrover, Unit Leader Preschool/Kindergarten  
John Miller, Elem. Select Choir Director  
Sonia Newbright, Unit Leader Special Education  
Tonja Schoelwer, Unit Leader Gr 3  
Shelly Smith, Unit Leader Gr 4  
Katie Spradling, Unit Leader, Gr 2  
Edyth Stuckwisch, Unit Leader Special Areas  
Megan Taylor, Unit Leader Gr 1  
Paula Wagner, Elementary Wellness Coordinator

**North Elementary**

Doug Beals, Unit Leader Special Areas  
Nicole Bradley, Unit Leader Gr 5  
Katie Braun, Unit Leader Gr 1  
Janet Corris, Unit Leader Gr 3  
Amber Dahloff, Elementary Wellness Coordinator  
Christine Holland, Unit Leader Special Education  
Kelly Massie, Elem. Select Choir Director  
Nicole Rosenbeck, Unit Leader Gr 4  
Melissa Rump, Unit Leader Gr 2  
Eddie Thompson, Student Council Sponsor  
Megan Wesco, Unit Leader Kindergarten

**South Elementary**

Stephanie Brooks, Unit Leader Gr 2  
Shelby Cavender, Elem. Drama Club Advisor  
Sally Hanes, Unit Leader Gr 3  
Rachel Haughin, Unit Leader Special Areas  
Kelly Moorman, Talent Show Coordinator  
Kaitlyn Myers, Unit Leader Kindergarten  
Lisa O'Brien, Student Council Sponsor  
Elaine Rose, Unit Leader Gr 5  
Joyce Schweikert, Elem. Select Choir Director  
Lindsey Schweikert, Unit Leader Special Education  
Walt Squier, Intramurals  
Melanie Thayer, Unit Leader Gr 4  
Judith Wachtel, Safety Patrol  
Roxanna Woyat, Unit Leader Gr 1

**West Elementary**

Teresa Elash, Safety Patrol  
Teresa Elash, Unit Leader Gr 4  
Becky Frey, Elem. Drama Club Advisor  
Becky Frey, Lego Robotics Supervisor  
Mike Holz, Elem. Select Choir Director  
Melissa Jackson, Elementary Wellness Coordinator  
Kim Knisley, Unit Leader Preschool/Kindergarten  
Stephanie Marlow, Unit Leader Gr 3  
Elizabeth Marquette, Student Council Sponsor  
Elizabeth Marquette, Unit Leader Gr 2  
Mary Ellen Menzer, Intramurals  
Mary Ellen Menzer, Unit Leader Special Areas  
Melissa Skinner, Unit Leader Gr 1  
Stephanie Vinson, Unit Leader Special Education  
Kristine Welsh, Unit Leader Gr 5

d. Substitute Teacher 2020-2021

Madison Caldwell

(All recommendations are for the 2020-21 school year at the rate of \$94 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O'Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

Mrs. O'Neal commented that she loves to see all of the supplementals on the agenda.

20-75 RESIGNATIONS – Mr. Penney

MOTION – Moved by Mrs. Gundrum to approve the following:

B. Personnel - Support

1. Resignations

- a. Jill Singhoff, District, Custodian  
(effective the end of the day August 3, 2020; for personal reasons)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’Neal & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

C. Items for Board Discussion

1. Board Policies – effective August 14, 2020

- a. AC – Nondiscrimination – Roger Martin
- b. ACA - Nondiscrimination on the Basis of Sex - Roger Martin
- c. ACAA - Sexual Harassment - Roger Martin
- d. ACAA-R - Sexual Harassment Grievance Process - Roger Martin
- e. EBFA – Use of Face Coverings – Roger Martin

Mr. Begley asked what happens if a student refuses to wear a face covering.  
Response: The District would reach out to the parent.

Mrs. Shorter asked if a doctor’s note is required for a student that cannot wear a mask due to health reasons.  
Response: Yes

- f. IKAB – Student Progress Reports to Parents/Guardians – Roger Martin

Mrs. O’Neal asked if parents would be notified of the change.  
Response: Yes, principals will inform parents.

2. Memorandum of Understanding between the Fairfield Classroom Teachers’ Association and the Fairfield Board of Education Regarding Supplemental Contracts for the 2020-2021 School Year – Roger Martin
3. Ohio Department of Education Remote Learning Plan - Mandy Aug
4. Science Course of Study (K-8) - Mandy Aug



5. HVAC Air Assessment - Joe Penney

Mrs. Shorter has concerns regarding particulate matter. She wanted to know if an ultraviolet system would kill the particulate matter and save money.

She asked what North's merv level is. Response: Merv 8.

Mr. Begley asked if it would make more sense to do the bipolar air purification or priority 1.

Mrs. Shorter asked if there were any other temporary options that we can consider for short-term solutions.

Mr. Berding asked if the controls are the issue. Response: Yes  
He has concerns about the cost of these items.

He wanted to know about the buses and stated that he would like more information on these options.

Mrs. Gundrum asked about a strategic solution for a positive COVID-19 case.

Mrs. O'Neal asked if opening windows would have an impact.  
Response: We do not have an answer to that question.

6. UTS Agreement Addenda - Joe Penney

Mr. Begley stated that we really don't have an alternative for our special needs students.

Mr. Berding has a concern regarding a precedent being set.  
He wonders if other businesses will come to our door with a proposal.

Mrs. Shorter asked if the company applied for the Paycheck Protection Program.  
Response: Mr. Penney believes that they did.

This will be an item for Board Action at the next meeting.

20-76 APPROVAL OF BOARD POLICIES/APPROVAL OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE FAIRFIELD CLASSROOM TEACHER'S ASSOCIATION AND THE FAIRFIELD BOARD OF EDUCATION REGARDING SUPPLEMENTAL CONTRACTS FOR THE 2020-2021 SCHOOL YEAR

MOTION – Moved by Mrs. O'Neal to approve the following:

D. Items for Board Action

1. Recommend the approval of the following Board policies:

- a. AC - Nondiscrimination
  - b. ACA - Nondiscrimination on the Basis of Sex
  - c. ACAA - Sexual Harassment
  - d. ACAA-R - Sexual Harassment Grievance Process
  - e. AFC-1 (Also GCN-1) – Evaluation of Professional Staff
  - f. EBFA - Use of Face Coverings
  - g. GCN-1 (Also AFC-1) – Evaluation of Professional Staff
  - h. IKAB – Student Progress Reports to Parents/Guardians
2. Recommend the approval of the Memorandum of Understanding between the Fairfield Classroom Teachers’ Association and the Fairfield Board of Education regarding Supplemental Contracts for the 2020-2021 School Year.

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

#### ASSISTANT SUPERINTENDENT’S RECOMMENDATIONS

20-77 EMPLOYMENT – Mr. Martin

MOTION – Moved by Mrs. Gundrum to approve the following:

#### A. Personnel - Professional

##### 1. Employment

##### a. Extracurriculars 2020-2021

###### **District**

Peggy Smith, Secondary Wellness Coordinator

###### **Senior High**

Jordan Smith, Cheer Coach, JV Football

Jordan Smith, Cheer Coach, JV Basketball

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

#### COMMITTEE REPORTS

A. Legislative Update – Balena Shorter

She mentioned a new leader in the Ohio House of Representatives, Mr. Cupp. He has been involved in trying to find an equitable funding formula for school districts.

B. Butler Tech – Michael Berding

He stated that the start date for Butler Tech is August 11<sup>th</sup>.

C. Planning Commission – Brian Begley – No report

C. Student Achievement - Carrie O’Neal

She commended the students involved in the Fairfield for Change Conference that was managed virtually by students that served on the director’s board for the event.

The students are Magdalene Adotey, Vanessa Ampofo-Mensah, Anaïs Fotsing, Busayo Olaore, Brielle Shorter, Anie Udosen, Kene Uwaezuoke and Camilla Yankson.

#### ANNOUNCEMENTS

August 17, 2020 - Teachers Report (No Students)

August 18, 2020 - Inservice Day #1 (No Students)

August 19-21, 2020 - Professional Development for Teachers (No Students)

August 20, 2020 - Board Meeting, 6:30PM, FHS Catherine D. Milligan Community Room

August 24, 2020 - A - K Students Report

August 27, 2020 - L - Z Students Report

September 4, 2020 - Inservice Day #2 (No Students)

September 7, 2020 - Labor Day (No School)

#### BOARD MEMBER COMMENTS

Mrs. Gundrum – no comments

Mrs. Shorter

She thanked Mr. Penney for putting together the HVAC Air Assessment.

She thanked Mr. Martin for the Board Policies.

She thanked Mrs. Aug for the Science Course of Study.

Mrs. O’Neal

She stated that it was great to be together again!

She thanked everyone for what they are doing for our students.

BOARD MEMBER COMMENTS (continued)

Mr. Begley

He is also looking forward to the start of school.

He recognized Mr. Berding for participating in the Cannonball for Kids event.

Mr. Berding

He is excited for our students to be back to school on August 24<sup>th</sup>. He hopes it leads to our students going back five days per week.

He thanked Mr. Smith for answering all of the parent emails that have been sent to him.

He thanked the Board for being flexible. He let everyone know that the Board cares about our kids and staff!

20-78 EXECUTIVE SESSION

MOTION – Moved by Mrs. O’Neal to recess to Executive Session at 8:00 pm to discuss the following:

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

Collective Bargaining 121.22 (G) (1)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 8:39 pm.

20-79 ADJOURNMENT

MOTION – Moved by Mrs. Gundrum to adjourn the meeting.

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 8:40 pm by the President, Mr. Berding.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer